

New Hope Alano

COVID-19 Building Use Contract for Squad Leaders

To promote a safe and healthy environment, New Hope Alano will implement the following actions for all members and attendees until further notice.

Building

- The building will open one half hour prior to any meeting(s) and will stay open one half hour after the meeting(s). These hours will generally be 6-9pm unless your meeting is at a different time.
- Please enter in the front entrance only and stop at the greeter desk to sign the visitor log. The back entrance will be used as an exit only.
- Hand sanitizing or hand washing will be required upon entering. We will provide dispensers in each meeting room.
- Face masks or coverings will be required to be worn by all visitors, nose and mouth must be covered.
- Maintain 6 feet from others, we also recommend limiting physical interactions such as hugging, handshakes and holding hands. Chairs will be set up at a 6 feet distance from each other and should not be moved.
- Coffee service will not be available, please bring your own beverages.
- Food preparation and consumption will not be allowed in the building. Any food waste needs to be disposed in the outside trash/dumpster.
- The building can only be used for meetings at this time, any and all events and fellowship outside the designated open times will continue to be suspended at this time.
- We will need volunteers to help clean and sanitize the building after every meeting which includes:
 - Doorknobs/handles
 - Chairs
 - All bathrooms
 - The smoking area if used
 - Each meeting room will be sanitized by squad members after each use

Keys

- We have 35 keys now, more will be reordered.
- Keys are only available to squad leaders that are pledging members with current dues and have at least one year sober.

- If your squad meets outside the 6-9 pm timeframe where a board member will not be present, you can also designate a trusted servant to have a second key. This trusted servant will also need to be a pledging member with current dues and have at least one year sober.

The above requirements are effective **October 26, 2020** and will remain in place until removed or altered by the New Hope Alano Board of Trustees.

We understand that people may differ in opinion regarding the COVID-19 pandemic. In response, we ask that all visitors show each other respect as we come back together with the common purpose of working our respective programs and carrying the message to the suffering alcoholic.

The New Hope Alano Board of Trustees

By signing below, you indicate that you agree with the above standards and will lead the efforts in your meeting to ensure that they are followed. You also agree that we may contact you using the methods provided below.

Squad Number _____

Print Name _____

Sign Name _____

Phone Number: _____

Email Address: _____